

JANUARY 16,2024

Regular Meeting of Mayor and Council was convened at 7:00 p.m. on January 16, 2024 with Mayor Michael Mangan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Mangan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Mangan stated that zoom meetings are a courtesy and if the zoom platform fails the meeting will continue in person.

Mayor Mangan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

**ROLL CALL:** Present: Council Members Bruce Bresnahan, Jay Bryant, Brian Holly, Gregg Olivera, Lori Triggiano, and Sheila Vidreiro

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator Thomas Flarity.

Councilman Holly made a motion to table ordinances 2414-24 and 2417-24 for additional review, seconded by Councilman Bryant. Motion carried unanimously.

### **Audience Participation**

Councilman Bryant made a motion to open the meeting to the public, seconded by Councilman Olivera. Motion carried unanimously.

Al Sauer, 109 First Avenue inquired about the ordinance for beach badges prices and why there is a requested increase.

Mayor Mangan stated that the beach badge price increase has been in discussion for a few years and is in the plan for the budget. He advised that the reason is that the borough has been dipping into the beach surplus to pay for capital needs and the main reason is the state mandated increases in minimum wages.

Mr. Sauer inquired about the sand replenishment.

Mr. Flarity stated that the replenishment that Sea Girt is undergoing right now is for the entire length of their beach and it is an Army Corp and New Jersey Department of Transportation combined effort to restore their beach. He advised that when an assessment of Manasquan's beach was done it was determined that the only section of the borough's beach that they would be willing to replenish would be Stockton Avenue north to the Manasquan line with Sea Girt. He stated that the cost share to do this small amount of Manasquan beach would cost the borough \$78,000.

Mr. Sauer inquired about the \$28 fee associated with the beach badges.

Mayor Mangan stated that this fee would be implemented if a person is caught on the beach without a beach badge.

Councilwoman Triggiano made a motion to close the public portion, seconded by Councilman Holly. Motion carried unanimously.

### **Proclamation**

Mayor Mangan read the following proclamation into the record.

**WHEREAS** Christopher James Holowach is one of those citizens who gave of his time through volunteerism and advocacy to help those individuals dealing with addiction and recovery, and

**WHEREAS**, CJ worked at Caron Treatment Center in Pennsylvania from 2016 to 2019 in the adolescent unit as a counselor guiding youth on their journey through recovery, and

**WHEREAS**, CJ was instrumental in establishing the first recovery housing at Alvernia University and

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Lebanon Valley College providing young men sober housing while achieving their educational goals, and **WHEREAS**, CJ volunteered as a guest speaker for the Manasquan High School “Not Even Once” program from 2017 to 2021. He shared his story of recovery with Manasquan high school students with the purpose of de-stigmatizing addiction and offering support to hundreds of youths and families, and **WHEREAS**, CJ was a returning speaker at Recovery Advocacy for the Shore (RAFTS) and Nar-anon celebration meetings, and

**WHEREAS**, CJ was a beloved employee at New Hope Integrated Behavioral Health Care in Marlboro NJ from 2019 until his death on June 23rd, 2023. While at New Hope, he shared his talents in countless ways. CJ worked as a Treatment Associate on the Adolescent Residential Unit. He offered support and education to youths and families struggling with substance use as the Family Program Coordinator. Most recently, CJ worked in Utilization Review, using his talents to engage clients into treatment and appeal to insurance companies to ensure those in recovery had access to the amount of care that they needed.

**NOW, THEREFORE, BE IT RESOLVED**, that I Michael W. Mangan., Mayor of the Borough of Manasquan, on behalf of the Borough Council and the good people of Manasquan, do hereby remember CJ Holowach for significant contribution to helping young people in their fight for recovery from addiction. Let true and official copies of the Proclamation be spread upon the minutes of the Borough Council meeting held on the 16<sup>th</sup> of January 2024.

**Approval of Minutes**

**Regular Meeting Minutes – December 29, 2023**

Councilman Olivera made a motion to approve the minutes, seconded by Councilwoman Triggiano. Motion carried unanimously.

**Workshop Discussion**

**Manasquan Brielle Little League Request for Additional Field**

Mayor Mangan stated that this request came out of the recreation committee from the end of 2023 and it is a carry over item. He stated that the general idea is to have an additional field installed at the little field and the area being discussed is directly to the south of the playground and adjacent to the field that is already there. He advised that MBLL is asking that the borough approve the project and they would pay for it. He stated that he also had a conversation about pickleball and improving the existing facilities.

**Consent Agenda**

**RESOLUTION  
32-2024**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies are due to the following:

NAME: HIGH AND DRY HOUSE RAISING  
439 LONG AVENUE  
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: Dumpster Security-439 Long Ave

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

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**RESOLUTION  
33-2024**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies are due to the following:

NAME: ATLANTIC MODULAR BUILDERS  
75 TAYLOR AVENUE  
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Trailer Security-2<sup>nd</sup> Ave Lot

**WHEREAS**, a refund of monies are due to the following:

NAME: ATLANTIC MODULAR BUILDERS  
75 TAYLOR AVENUE  
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Trailer Security-2<sup>nd</sup> Ave Lot

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION  
34-2024**

**WHEREAS**, the Borough of Manasquan is desirous of appointing SLEO's, Class I and Class II and Crossing Guards for 2024; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 16<sup>th</sup> day of January, 2024 appoint the following for 2024:

Name	Title	Rate of Pay Hourly/ Salary/Seasonal)	Effective Date From and To	Hours (Part Time/ Seasonal)
Andrew Prascsak	ClassII Officer	\$18.20	01/01/24	Part Time
Luke Hessinger	ClassII Officer	\$19.32	01/01/24	Part Time
Matthew Weinstock	ClassII Officer	\$18.20	01/01/24	Part Time
Ryan Goodspeed	ClassII Officer	\$18.20	01/01/24	Part Time
Donald Eisenman	ClassII Officer	\$31.60	01/01/24	Part Time
Justin Gladden	ClassII Officer	\$18.57	01/01/24	Part Time
Jake Mann	ClassII Officer	\$18.57	01/01/24	Part Time
Paul McMahan	ClassII Officer	\$31.60	01/01/24	Part Time
Sean Norek	ClassII Officer	\$31.60	01/01/24	Part Time
Richard Parker	ClassII Officer	\$31.60	01/01/24	Part Time
Douglas Teller	ClassII Officer	\$31.60	01/01/24	Part Time
Avery Zilberman	ClassII Officer	\$18.93	01/01/24	Part Time

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Michael Adameczyk-Zapor	ClassI Officer	\$16.60	01/01/24	Part Time
Tyler Ely	ClassI Officer	\$16.60	01/01/24	Part Time
Michael Klock	ClassI Officer	\$16.60	01/01/24	Part Time
Robert Leete	ClassI Officer	\$16.27	01/01/24	Part Time
Ryan Scott	ClassI Officer	\$17.27	01/01/24	Part Time
Iilir Shunda	ClassI Officer	\$21.71	01/01/24	Part Time
Tara Blanche	Crossing Guard	\$24.81	01/01/24	Part Time
Tracy Curtis	Crossing Guard	\$24.81	01/01/24	Part Time
Marietta Drury	Crossing Guard	\$25.59	01/01/24	Part Time
Kathryn Frey	Crossing Guard	\$25.59	01/01/24	Part Time
Lisbeth Gonzalez	Crossing Guard	\$25.59	01/01/24	Part Time
Darryl McDermott	Crossing Guard	\$24.00	01/01/24	Part Time
Edwin Roberts	Crossing Guard	\$24.00	01/01/24	Part Time

**RESOLUTION  
35-2024**

**CHANGE ORDER NO. 1 & FINAL**

Be it resolved by the Mayor and Council of the Borough of Manasquan of Monmouth County, New Jersey upon the recommendation of the Borough Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Mount Lane and Euclid Avenue Improvements

CONTRACTOR: Fernandes Construction, Inc.

ENGINEER: Colliers Engineering & Design  
331 Newman Springs Road  
Red Bank, NJ 07701

Change Order No. 1 & Final

AMOUNT OF CHANGE FOR THIS RESOLUTION: \$4,120.44

TOTAL AMOUNT OF CHANGE: \$4,120.44

TOTAL ORIGINAL CONTRACT PRICE \$367,303.20

REVISED CONTRACT PRICE \$371,423.64

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

**RESOLUTION  
36-2024**

**CHANGE ORDER NO. 1 & FINAL**

Be it resolved by the Mayor and Council of the Borough of Manasquan of Monmouth County, New Jersey upon the recommendation of the Borough Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: South Street Parking Lot Improvements

CONTRACTOR: Fernandes Construction, Inc.

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ENGINEER: Colliers Engineering & Design  
331 Newman Springs Road  
Red Bank, NJ 07701

Change Order No. 1 & Final

AMOUNT OF CHANGE FOR THIS RESOLUTION: (-\$4,720.45)

TOTAL AMOUNT OF CHANGE: (-\$4,720.45)

TOTAL ORIGINAL CONTRACT PRICE \$218,384.70

REVISED CONTRACT PRICE \$213,664.25

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

**RESOLUTION  
37-2024**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies is due to the following:

NAME: WARD WIGHT AGENCY, INC  
206 EAST MAIN ST  
MANASQUAN, NJ 08736  
REASON FOR REFUND: TRANSFER CO NOT REQUIRED  
APPLICATION #2023-00691  
34 BROAD STREET UNIT #201  
AMOUNT OF REFUND DUE: \$175.00

NAME: WARD WIGHT AGENCY, INC  
206 EAST MAIN ST  
MANASQUAN, NJ 08736  
REASON FOR REFUND: TRANSFER CO NOT REQUIRED  
APPLICATION #2023-00692  
34 BROAD ST UNIT #305  
AMOUNT OF REFUND DUE: \$175.00

NAME: WARD WIGHT AGENCY, INC  
206 EAST MAIN ST  
MANASQUAN, NJ 08736  
REASON FOR REFUND: TRANSFER CO NOT REQUIRED  
APPLICATION # 2023-00693  
34 BROAD ST UNIT #205  
AMOUNT OF REFUND DUE: \$175.00

NAME: WARD WIGHT AGENCY, INC  
206 EAST MAIN ST  
MANASQUAN, NJ 08736  
REASON FOR REFUND: TRANSFER CO NOT REQUIRED  
APPLICATION # 2023-00694  
34 BROAD ST UNIT #311  
AMOUNT OF REFUND DUE: \$175.00

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

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**RESOLUTION  
38-2024**

**WHEREAS**, the Borough of Manasquan is desirous of appointing Recreation Program Coordinators for 2024; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 16<sup>th</sup> day of January 2024 appoint the following for 2024:

Name	Address	Title	Rate of Pay (Hourly/Salary/ Seasonal)	Effective Date From and To	Hours (Part Time/ Seasonal)
John Swanwick	Belmar	Program Coordinator - Pickleball	\$200 Quarterly Stipend (\$800/year)	01/01/2024 to 12/31/2024	N/A Independent Contractor
Martin Conte	Brielle	Program Coordinator - Pickleball	\$200 Quarterly Stipend (\$800/year)	01/01/2024 to 12/31/2024	N/A Independent Contractor
Lawrence Dight	Manasquan	Program Coordinator - Pickleball	\$400 Quarterly Stipend (\$1600/year)	01/01/2024 to 12/31/2024	N/A Independent Contractor
Jean Perotta	Seaside Heights	Program Coordinator - Pickleball	\$200 Quarterly Stipend (\$800/year)	01/01/2024 to 12/31/2024	N/A Independent Contractor
Matthew Riccelli	Brielle	Winter Volleyball League Coordinator	\$4000/Season One Time Stipend	01/01/2024 to 12/31/2024	N/A Independent Contractor

**RESOLUTION  
39-2024**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:**

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$3,831,144.48
Water/Sewer Fund	\$413,569.46
Beach Fund	\$7,847.30
Grants	\$900.97
Recreation Trust	\$13,683.88
Misc Trust	\$3,329.25
General Capital	\$30,207.79
Beach Capital	\$287,404.69

Councilman Bryant made a motion to approve the consent agenda, seconded by Councilman Bresnahan. Motion carried by the following vote: "yes" Council Members Bresnahan, Bryant, Holly, Olivera, Triggiano, and Vidreiro. "No" none.

## **Ordinances – First Reading**

The borough attorney read the title of ordinance 2413-24 for introduction.

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2 (ADMINISTRATION) SECTION 2-5.20 STANDING COMMITTEES DESIGNATED AND SECTIONS 2-5.26 ADMINISTRATION AND FINANCE COMMITTEE, SECTION 2-5.27 BEACH COMMITTEE, SECTION 2-5.28 CODE AND LAND USE COMMITTEE, SECTION 2-5.29 PUBLIC SAFETY COMMITTEE, SECTION 2-5.30 PUBLIC WORKS AND CONSTRUCTION COMMITTEE, AND SECTION 2-5.31 RECREATION COMMITTEE IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

Councilwoman Triggiano made a motion to introduce ordinance 2413-24, seconded by Councilman Holly. Motion carried by the following vote: “yes” Council Members Bresnahan, Bryant, Holly, Olivera, Triggiano, and Vidreiro. “No” none.

The borough attorney read the title of ordinance 2415-24 for introduction.

**ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) SECTION 2-32 (RECREATION COMMITTEE); SECTION 2-32.2 (MEMBERSHIP); SECTION 2-32-3 (TERM OF OFFICE; VACANCIES; COMPENSATION) AND SECTION 2-32.5 (ALTERNATE MEMBERS) OF THE BOROUGH OF MANASQUAN CODE IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

Councilman Bresnahan made a motion to introduce ordinance 2415-24, seconded by Councilman Holly. Motion carried by the following vote: “yes” Council Members Bresnahan, Bryant, Holly, Olivera, Triggiano, and Vidreiro. “No” none.

The borough attorney read the title of ordinance 2416-24 for introduction.

**ORDINANCE REPEALING CHAPTER 2 (ADMINISTRATION) SECTION 2-37 (CABLE TELEVISION ADVISORY COMMITTEE) OF THE BOROUGH OF MANASQUAN CODE IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

Councilman Holly made a motion to introduce ordinance 2416-24, seconded by Councilman Triggiano. Motion carried by the following vote: “yes” Council Members Bresnahan, Bryant, Holly, Olivera, Triggiano, and Vidreiro. “No” none.

The borough attorney read the title of ordinance 2418-24 for introduction.

**ORDINANCE AMENDING CHAPTER 16 (FEES) SECTION 16-1 FEE SCHEDULE ESTABLISHED (CHAPTER 12 BEACHES AND BEACHFRONT) SECTION 12-2, (BEACH REGISTRATION AND BADGES) SECTION 12-10 (PERMITS FOR GROUPS OF TWENTY OR MORE) AND SECTION 12-11 (SEASON PARKING PERMIT) OF THE BOROUGH OF MANASQUAN CODE IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

Councilman Bresnahan made a motion to introduce ordinance 2418-24, seconded by Councilman Triggiano. Motion carried by the following vote: “yes” Council Members Bresnahan, Bryant, Holly, Olivera, Triggiano, and Vidreiro. “No” none.

## **Committee Reports**

Shared Services & Grants Committee - Councilman Bresnahan stated that he does not have a report at this time.

Administration Committee - Councilman Bryant stated that he does not have a report at this time.

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Public Property Committee - Councilman Holly thanked public works for the great job during the snowstorm. He advised that the Borough will be purchasing the containers to store the Christmas decorations.

Public Safety Committee - Councilman Olivera stated that he does not have a public safety official committee report but wanted to thank everyone that was involved in keeping the residence safe during the past few storms. He commended Officer Louhier and Detective Sergeant Ringo for the amazing work these two officers did to save the life of an individual as well as everyone else that was involved.

Land Use Committee - Councilwoman Triggiano reported on the end of year numbers for the code/construction/zoning department.

Community Services Committee - Councilwoman Vidreiro stated that she does not have a report at this time.

Mayor Mangan voiced his appreciation for the first responders, OEM and Department of Public Works during the recent storms. He stated that he joined the MBIA for their trustees meeting and thanked them for hosting and he advised that the MBIA would like to have a council liaison. He advised that he had conversations about looking at the zoning in town and he is looking to create a zoning review committee.

### **Audience Participation**

Councilman Bryant made a motion to open the public portion, seconded by Councilman Holly. Motion carried unanimously.

Jim Walsh, 356 Cedar Avenue inquired about working in some time for residents at the fieldhouse in the morning. He also inquired about the large boulders at Mallard Park and why they are there.

Councilman Holly stated that the borough was doing some landscaping at South Street, North Main, and Curtis and public works asked to have some boulders put there temporarily to be utilized for the fair to keep vehicles from going through any public events being held at Mallard.

Mary Ryan, 113 Beachfront complimented the town and the volunteers that decorated for the holidays. She thanked Mayor Mangan for attending the MBIA meeting.

Councilman Bresnahan made a motion to close the public portion, seconded by Councilman Holly. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Councilman Holly made a motion to close the regular meeting at 7:48 p.m., seconded by Councilwoman Triggiano. Motion carried unanimously.

DATE APPROVED 2/5/2024